

# Norway-Paris Fish & Game Association, Inc.

## APPENDIX 4

### RANGE SAFETY BRIEFING

1. The Three Golden Rules
2. General Range Rules
3. Range Safety Officer(s) (RSO)
4. Rifle and Pistol Range
5. Trap Range
6. Archery Range (includes crossbows)

#### **1 The Three Golden Rules:**

**ALWAYS** point a gun in a safe direction.

**ALWAYS** keep your finger off the trigger until ready to shoot.

**ALWAYS** keep your gun unloaded until ready to use.

#### **2 General Range Rules**

- Shooting hours are from 8:00 a.m. until sunset.
- No fully automatic-firing firearms are allowed.
- Law enforcement must schedule qualification sessions.
- Range(s) may be closed for scheduled events.
- No loaded firearms behind the firing line.
- No one is allowed to consume or be under the influence of drugs or alcohol while on the property.
- No one may handle firearms or ammunition at the shooting bench or ready area while anyone is downrange.
- Any child under the age of 16 must be supervised by a club member over the age of 18 years.
- Everyone must follow range-specific rules as posted.
- **PPE:** Hearing protection, vision protection and closed-toe shoes are mandatory for every person shooting or in a shooting area.
- **SMOKING** is prohibited in all NPFGB buildings.
- Please limit shooting to 30 minutes if others are waiting. Take turns.

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- Your membership card must be with you at all times and presented if requested.
- Members are never to loan their membership card to any other member or non-member.
- IF THE RANGE IS “HOT” AND AN ANIMAL OR PERSON COMES INTO THE RANGE AREA (FIELD OF FIRE), THE WORDS “**CEASE FIRE**” SHALL BE CALLED OUT LOUDLY BY ANY PERSON.
- KNOW YOUR TARGET AND WHAT IS BEYOND.
- Respect other shooters.

**Gate etiquette:** The normal position of the entrance gate is closed and locked unless left open by a club officer or for a public event.

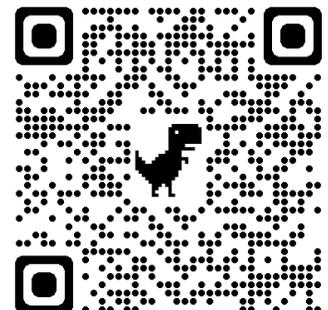
- Please ensure that when you close the gate, it is engaged by the gate arm.
- After entering, reclose the gate. Lock it with the lock in the last two chain links and position it on top of the gate arm so it can be reached from either side.
- The exact same procedure applies when leaving if there is anyone remaining on club property.
- If you are the last to leave, secure the lock so that it hangs under the rubber sheet to protect it from the elements as much as possible.

### 3 Range Safety Officer(s) (RSO)

In the event an RSO sees something wrong or an unsafe situation, he or she will:

- Identify themselves by name as an RSO and explain what they have observed.
- Report the incident to the Safety Officer and submit a written explanation.
- The Safety Officer will then forward the information to the Board of Directors (BOD) and the BOD will take any disciplinary actions necessary.
- Cooperation is the key to the success of having a safe range. The RSOs are there to help anyone in need of assistance.

If you have any questions about what proper etiquette for the range is, please contact an RSO. You can find a list of RSOs on our website at <https://npfg.org/contact/> or use the QR code with your smartphone.



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### 4 Rifle and Pistol Range

- **ALWAYS** follow the 3 gun-safety rules:
  - **Always** keep the gun pointed in a safe direction.
  - **Always** keep your finger off the trigger until ready to shoot.
  - **Always** keep your gun unloaded until ready to use.
- Always treat every gun as if it is loaded.
- Red flag flying means range is “HOT” - shooting is taking place or may commence at any time.
- When the range is HOT, only shooters or instructors are permitted in the Red Zone (the red-floored area). All others must remain behind the Red Zone.
- If the red flag is not displayed, **no** firearms **or** ammunition may be handled; there may be persons downrange.
- **Procedure to follow BEFORE going down range:**
  - ALL firearms are to be unloaded, magazines removed, actions locked open (when possible) and firearms benched with action facing up. Use of an empty chamber indicator (ECI) is preferred; use of an ECI is **required** for firearms whose actions cannot be locked open.
  - Once this is accomplished, the red flag may be removed from its holder and brought inside. **Only now** is it permissible for persons to go downrange.
  - ALL persons not going downrange will remain behind the SAFE Line (behind the Red Zone) while people are down range
  - **Under no circumstances** may anyone approach the shooting bench or handle any firearms or ammunition until all persons have returned from down range and been accounted for, the range is declared clear, the red flag reposted outside the building and the announcement “hot” or “live range” has been given.
- **The firing line must not be staggered.** This means that **ALL** shooters remain inside the building unless **ALL** agree to move forward to a location in front of it.
- If you have a misfire or malfunction keep your gun pointed down range for 30 seconds. Then, with your finger off the trigger, remove the magazine (if the gun has one), open the action and check for the problem. Ask for help if needed. Dispose of any “dud” rounds in the container provided; do not throw into the trash.

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- **Only aimed fire is permitted.** “Mag dumps”, improvised bump-stocking or similar activities are **prohibited**.
- **Absolutely NO:**
  - Tracer, armor piercing (green or black tips, steel core), incendiary or explosive rounds allowed.
  - Incendiary or exploding targets allowed.
  - Improvised targets such as rocks, bottles, cans etc.
  - Tannerite (or similar) use.
- Only paper, cardboard, or club-approved targets are allowed.
- **Target plates:**
  - The **only** steel targets allowed are put out by the club range master. If in doubt, ASK.
  - Metal **pistol range** targets such as the Dueling Tree, Steel Poppers, and Steel Plates are for pistol rounds and rimfire **ONLY**. No magnum or centerfire rifle rounds are allowed to be used on these targets.
  - Do not move the dueling tree, steel poppers or steel plates from the pistol range.
  - The dueling tree, steel poppers or steel plates must be placed at least 10 yards from the firing line.
  - The fixed steel plates on the rifle range at 100 yards and 200 yards are suitable for centerfire rifle.
  - Note: to allow for snow clearing, metal pistol targets will be stored during winter months. Rifle plates will remain on location.
- All shots must impact the lower portion of the berm directly in front of you.
- Do not shoot outside the range boundary poles.
- Clean up brass and targets when finished. Put unwanted brass and trash in proper receptacles. Please leave the range and shoot-house as you would wish to find it.
- When using club target stands:
  - Place targets inside the orange outline on the frame.
  - All shots should impact the target within the orange outline.
  - Put target stands away when done, do not leave them out on the range.

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- -Concealed carry firearms must remain concealed. If you wish to practice with your concealed carry firearm:
  - Move to the firing line.
  - Safely draw, unload, and make safe your firearm and place on the shooting bench.
  - When shooting is completed, while still at the firing line, safely load, re-holster, and then leave the firing line.
- Working from a holster is not allowed without prior approval from the Board of Directors.
- Shotguns on the Rifle/Pistol Range:
  - No shotguns are to fire pellets or buckshot of any size on the Rifle/Pistol range.
  - If you are using slugs, you may zero your slug gun on the rifle range.
  - To pattern your shotgun, you must use the patterning board located on the trap range.
  - Once again, NO SHOT OF ANY SIZE IS TO BE USED ON THE RIFLE/PISTOL RANGE.
- **REMEMBER:** Know your target and what is beyond.
- ***In case of emergency***, a trauma kit is located inside the building. Call 911 to get assistance headed your way. Once life-safety considerations are attended to, there is paperwork inside the kit to be completed. The club must be notified at the telephone number provided.
- **Please use the sign-in book.** Record the date, your name, time in, time out and condition of the range. Feel free to make comments or suggestions. We want the range to be as user-friendly as possible.
- If you have any questions about what proper etiquette for the range is, please contact a club RSO.

**REMEMBER - SAFETY IS EVERYONE'S RESPONSIBILITY!**

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### 5 Trap Range

- **ALWAYS** follow the 3 gun safety rules:
  - **Always** keep your gun pointed in a safe direction.
  - **Always** keep your finger off the trigger until ready to shoot
  - **Always** keep your gun unloaded until ready to use.
- Treat every gun as if it is loaded
- Always keep your ammunition of different gauges separate.
- If you have a misfire or malfunction, ASK for help if needed.
- While the trap house is being attended, an “ORANGE SAFETY CONE” will be placed on the roof of the trap house and ALL guns will be unloaded with actions locked open and placed in the gun racks.
- No gun will be loaded until all shooters are on the line and the command “load” has been given.
- DO NOT SHOOT at the side berms or outside the white range boundary poles. Remember your “field of fire”.
- No shot larger than 7 ½ is allowed on the trap range.
- If you bring your own thrower, it must be placed up near the trap house and you will shoot from that line.
- The shotgun patterning board is located to the left of the trap field.
  - Please be aware that the patterning board is designed only for trap and target loads only. It is not designed to accept steel, tungsten, or 3 inch or larger ammunition. Please do not pattern your shotgun at the rifle/pistol range.
- **Absolutely no** handguns or rifles of any type are allowed to be used on the Trap range.
- Clean up hulls and cardboard when finished and place in the proper receptacles. Please leave the range as you would wish to find it.
- **In case of emergency**, a trauma kit is located inside the scoring shelter. Call 911 to get assistance headed your way. Once life-safety considerations are attended to, there is paperwork inside the kit to be completed. The club must be notified at the telephone number provided.
- If you are unsure or have questions concerning the trap range, contact a club RSO.

**REMEMBER - SAFETY IS EVERYONE’S RESPONSIBILITY!**

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### 6 Archery Range (includes crossbows)

- Archers should always be aware of the dangers associated with bows and archery.
- No **Broad Heads** of any type are allowed on the archery range; field tip use only.
- NEVER point a bow at another person.
- NEVER shoot an arrow up into the air or into the distance past the target area.
  - You could hit yourself or someone else.
  - You don't know where your arrow will land.
  - Remember that you are responsible for each arrow that leaves your bow.
  - KNOW YOUR TARGET AND WHAT IS BEYOND.
- NEVER shoot until you are positive everyone is behind the shooting line.
- Before attaching targets to the stationary target frames, raise the protective covers (white and green) and attach targets to the Styrofoam face.
- Crossbows require special targets; do not shoot at the stationary targets, they are not designed to stop crossbow shots.
- Arrows should only be nocked at the shooting line pointing down range in the direction of the targets.
- After shooting is completed, bows must be hung on the racks provided or laid on the ground. Wait for the “All Clear” command from the designated range captain or RSO before going down range to retrieve your arrows. Once the “All Clear” has been sounded, no bows or arrows may be handled at the shooting line.
- Walk, do not run toward the targets to retrieve your arrows.
- When pulling arrows out of targets, stand to one side and make sure no one is standing directly in front of the target/arrows.
- If you are looking for a lost arrow, tell the range captain or RSO so that they can stop all archers from approaching the firing line until you return to the ready area.
- Absolutely NO firearms are to be used on the Archery Range.
- ***In case of emergency***, a trauma kit is located by the platform stairway. Call 911 to get assistance headed your way. Once life-safety considerations are attended to, there is paperwork inside the kit to be completed. The club must be notified at the telephone number provided.
- If you are unsure or have a question about anything concerning the archery range, contact a club RSO.

**REMEMBER - SAFETY IS EVERYONE'S RESPONSIBILITY!**

**Norway-Paris Fish & Game Association, Inc.**  
**Message from the Board of Directors**  
**Norway-Paris Fish & Game Association, Inc.**

**We hope that you will enjoy the use of this facility, respect that many members toiled to make it what it is, and that you will, in turn, help others make this club better for future members.**

**Thank you,**

**The Board of Directors**  
**Norway-Paris Fish & Game Association, Inc.**

# Norway-Paris Fish & Game Association, Inc.

PO Box 123

Norway, Maine 04268-0123

## RSO/MEMBER CHECKLIST

- 1 Explain and review the General Range Rules
- 2 Explain and review the Rifle/Pistol Range Rules
- 3 Explain and review the Trap Range Rules
- 4 Explain and review the Archery Range Rules
- 5 Explain and review safe gun handling skills and demonstrate
- 6 Provide a copy of the Range Rules to the member

Date: \_\_\_\_\_

Member Signature: \_\_\_\_\_

Member Name (print): \_\_\_\_\_

RSO Signature: \_\_\_\_\_

RSO Name (print): \_\_\_\_\_

**By signing this document, the member named above agrees to abide by the rules and guidelines of the Norway-Paris Fish & Game Association, inc.**